



Fee Structure 2019-2020

Nursery School Sessions

Fee per Session

<u>Session Times</u>	<u>Under 3's</u>	<u>Over 3's</u>
8.00am-6.00pm	£89	£89
8.00am-1.00pm	£47	£47
1.00pm-6.00pm	£45	£45

N.B. children must attend a minimum of 4 sessions or two full days.

Note: no refund will be given for days when the School is closed for bank or other public holidays, other designated days and teacher training days, nor for days when the child is absent due to illness, holiday, or as required under the Nursery's policies and procedures. In addition, no refund will be given if the child is excluded for non-payment of fees.

Additional Fees

Registration Fee	£150	Non-refundable fee; which covers the cost of uniform. Payable once your child's place at the nursery has been confirmed.
Deposit	£1,500 per child	The deposit is payable once your child's place at the nursery has been confirmed. This is refundable when your child leaves the School provided all fees due have been paid and the necessary notice has been given.
Parental Bond (see Fees in Terms and Conditions)	To be confirmed in acceptance letter	Payable once your place at the nursery has been confirmed
Late Collection Fee	£30 per half hour	Payable on Collection
Administration Fee for each failed direct debit payments	£20 each	Payable on presentation of Invoice
Interest payable on late payments from the date when the payment is due until the date when it is cleared in our account	Charged at 4% above the base rate from time to time of Barclays Bank PLC	Payable on presentation of the Invoice



Tel: 02031469655

E-Mail: info@belmontfarmnurseryschool.co.uk

Website: www.belmontfarmnurseryschool.co.uk

Address: Belmont Farm Nursery School, The Ridgeway, Mill Hill, London, NW7 1QT

Extra- Curricular Activities for which no additional fee is payable

Day of the week	Morning	Afternoon
Monday	Ballet	Music
Tuesday	Forest School	Forest School
Wednesday	Forest School	Forest School
Thursday	Forest School	Forest School
Friday	Yoga	Sports

N.B. children who are entitled to receive government funding will have this free entitlement deducted from the fees outlined above.

Nappies, Wet wipes, Food, Formula Milk, Sun cream and Nursery equipment are all included. We only ask for parents to provide nappy barrier cream clearly labelled with their child's name.

The nursery uses the following all-inclusive items:

- Beaming babies Bio-degradable, organic and hypoallergenic nappies for more information please click the following link: www.beamingbaby.co.uk
- Water wipes (baby wipes)
- Aptamil / Hipp / Cow & Gate
- Soltan 50+ Boots Suncream

Monthly Invoices will be emailed to you around the 20th of each month, showing the exact number of sessions you have arranged for your child to attend each month therefore the amount of your monthly invoice may change from month to month. Payment by cash is not accepted.

The first month's Fees can be paid by BACS, Credit or Debit card, but thereafter, monthly fees must be paid by direct debit.

All BACS and Voucher payments must be made so that it clears in our bank account by the 1st of the month. Fees are paid in advance not in arrears. If payment is not cleared by the 1st you will be contacted and if your payment is not cleared by the 7th of the month you will be charged a £50 late fee. If any amount is still outstanding on the 14th of the month we will write to you to confirm and your child will be excluded from the School until the account is settled.

If you fail to settle your accounts by the 1st on repeated occasions, then we may cancel the child's place at the School and any deposit held by us will be used against any outstanding debts, any balance after monies have been deducted will be returned.

Extra sessions must be paid for at the time of booking. To cancel any sessions which you have booked, and obtain a refund you must give at least five working days' written notice in advance of the cancellation and your account will be credited with a refund, against the next invoice. Please note that no refunds of money will be given.



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If your child starts at the School part of the way through a month, you will be sent an invoice which must be paid before the last ‘settling in’ session at the School in readiness for your child’s first full session.

Any parent paying fees with vouchers will be required to pay the first month’s fees in full without vouchers. If you are paying with one or more vouchers, a voucher agreement for each voucher must be completed in the form required by the School and handed into the School Office.

For BACS payments there are separate accounts for fees and for deposits. In either case please use your child’s name as the reference for the payment so we are able to allocate the funds correctly. The account details are:

Fees & Registration Fee	
Account Name:	Belmont Farm Nursery School Ltd
Sort Code:	20-94-48
Account Number:	53852148

Deposit	
Account Name:	Belmont Farm Nursery School Deposits Ltd
Sort Code:	20-94-48
Account Number:	73669696



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